

NOTICE OF MEETING AND AGENDA

August 25, 2021, 10: 00 a.m. Eastern Time

Indiana Archives and Records Administration

Meeting Location: IGC South Conference Center, Room 12

MEETING OF THE OVERSIGHT COMMITTEE ON PUBLIC RECORDS

I. CALL TO ORDER

II. ROLL CALL

III. DATE OF NEXT MEETING – September 29, 2021 at 10:00 a.m.

IV. APPROVAL OF MINUTES – July 28, 2021

V. DIRECTOR’S REPORT – Chandler Lighty, Executive Director

VI. NEW BUSINESS

1. Re-appointment of Tammy Glickman as OCPR designee for the new Commissioner of the Department of Administration, Rebecca Holwerda
2. Election of new Vice-Chair
3. Eliminating State Board of Accounts pre-meeting review/signature on Records Retention Schedules
4. Regular Order of Business change for OCPR meetings (return to Old Business before New)

VII. RECORDS RETENTION AND DISPOSITION SCHEDULES (Action needed)

1. General Retention Schedule for All State Government Agencies
2. Department of Health/Long Term Care

VIII. OLD BUSINESS

1. Administrative Rule progress (proposed 60 IAC 5)

IX. MEETING ADJOURNMENT